**Assessment:** Client Sufficiency Matrix Tool

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| **Domain** |  |  |  |  | **Client Score** |
| **1** | **2** | **3** | **4** | **5** |
| **Income** | No income. | Inadequate income and/or spontaneous or inappropriate spending. | Can meet basic needs with subsidy; appropriate spending. | Can meet basic needs and manage debt without assistance. | Income is sufficient, well managed; has discretionary income and is able to save. |  |
| **Employment** | No job. | Temporary, part-time or seasonal; inadequate pay, no benefits. | Employed full time; inadequate pay; few or no benefits. | Employed full time with adequate pay and benefits. | Maintains permanent employment with adequate income and benefits. |  |
| **Housing** | Homeless or threatened with eviction. | In transitional, temporary or substandard housing; and/or current rent/mortgage payment is unaffordable (over 30% of income). | In stable housing that is safe, but only marginally adequate. | Household is in safe, adequate subsidized housing. | Household is in safe, adequate, unsubsidized housing. |  |
| **Food** | No food or means to prepare it. Relies to a significant degree on other sources of free or low-cost food. | Household is on food stamps. | Can meet basic food needs, but requires occasional assistance. | Can meet basic food needs without assistance. | Can choose to purchase any food household desires. |  |
| **Childcare** | Needs childcare, but none is available/ accessible and/or child is not eligible. | Childcare is unreliable or unaffordable; inadequate supervision is a problem for childcare that is available. | Affordable subsidized childcare is available, but limited. | Reliable, affordable childcare is available; no need for subsidies. | Able to select quality childcare of choice. |  |
| **Children’s Education** | One or more eligible children not enrolled in school. | One or more eligible children enrolled in school, but not attending classes. | Enrolled in school, but one or more children only occasionally attending classes. | Enrolled in school and attending classes most of the time. | All eligible children enrolled and attending on a regular basis. |  |
| **Adult Education** | Literacy problems and/or no high school diploma/GED are serious barriers to employment. | Enrolled in literacy and/or GED program and/or has sufficient command of English to where language is not a barrier to employment. | Has high school diploma/GED. | Needs additional education/training to improve employment situation and/or to resolve literacy problems to where they are able to function effectively in society. | Has completed education/training needed to become employable. No literacy problems. |  |
| **Legal** | Current outstanding tickets or warrants. | Current charges/trial pending, noncompliance with probation/parole. | Fully compliant with probation/parole terms. | Has successfully completed probation/parole within past 12 months, no new charges filed. | No active criminal justice involvement in more than 12 months and/or no felony criminal history. |  |
| **Health Care** | No medical coverage with immediate need. | No medical coverage and great difficulty accessing medical care when needed. Some household members may be in poor health. | Some members (e.g. Children) on public medical assistance (e.g., CHIP, Medicaid). | All members can get medical care when needed, but may strain budget. | All members are covered by affordable, adequate health insurance. |  |
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| **DOMAIN** |  |  |  |  | **Client Score** |
| **1** | **2** | **3** | **4** | **5** |
| **Life Skills** | Unable to meet basic needs such as hygiene, food, activities of daily living. | Can meet a few, but not all, needs of daily living without assistance. | Can meet most, but not all, daily living needs without assistance. | Able to meet all basic needs of daily living without assistance. | Able to provide beyond basic needs of daily living for self and family. |  |
| **Mental Health** | Danger to self or others; recurring suicidal ideation; experiencing severe difficulty in day-to-day life due to psychological problems. | Recurrent mental health symptoms that may affect behavior, but not a danger to self/others; persistent problems with functioning due to mental health symptoms. | Mild symptoms may be present but are transient; only moderate difficulty in functioning related to mental health problems. | Minimal symptoms that are expectable responses to life stressors; only slight impairment in functioning. | Symptoms are absent or rare; good or superior functioning in wide range of activities; no more than everyday problems or concerns. |  |
| **Substance Abuse** | Meets criteria for severe abuse/dependence; resulting problems so severe that institutional living or hospitalization may be necessary. | Meets criteria for dependence; preoccupation with use and/or obtaining drugs/alcohol; withdrawal or withdrawal avoidance behaviors evident; use results in avoidance or neglect of essential life activities. | Use within last 6 months; evidence of persistent or recurrent social, occupational, emotional or physical problems related to use (such as disruptive behavior or housing problems); problems have persisted for at least one month. | Client has used during last 6 months, but no evidence of persistent or recurrent social, occupational, emotional, or physical problems related to use; no evidence of recurrent dangerous use. | No drug use/alcohol abuse in last 6 months. |  |
| **Family Relations** | Lack of necessary support from family or friends; abuse (DV, child) or child abuse is present. | Family/friends may be supportive, but lack ability or resources to help; family members do not relate well with one another; potential for abuse or neglect. | Some support from family/friends; family members acknowledge and seek to change negative behaviors; are learning to communicate and support. | Strong support from family or friends. Household members support each other’s efforts. | Has healthy/expanding support network; household is stable and communication is consistently open. |  |
| **Mobility**  | No access to transportation, public or private; may have car that is inoperable. | Transportation is available, but unreliable, unpredictable, unaffordable; may have car but no insurance, license, etc. | Transportation is available and reliable, but limited and/or inconvenient; drivers are licensed and minimally insured. | Transportation is generally accessible to meet basic travel needs. | Transportation is readily available and affordable; car is adequately insured. |  |
| **Community Involvement** | Not applicable due to crisis situation; in “survival” mode. | Socially isolated and/or no social skills and/or lacks motivation to become involved. | Lacks knowledge of ways to become involved. | Some community involvement (advisory group, support group), but has barriers such as transportation, childcare issues. | Actively involved in community. |  |